



Pope John Paul II School

STUDENT and PARENT HANDBOOK

2018 -2019

1290 Heenan Place
Kenora, ON P9N 2Y8
Tel: (807) 467-8910
Fax: (807) 467-8915

Principal: Mrs. T. Bush
Vice Principal: Mr. J. Robertson

Staff/Finance Secretary: Ms. J. Keller
Student/Attendance Secretary: Mrs. D. Turcotte

This agenda belongs to:

NAME: _____

GRADE: _____

TEACHER: _____

School Staff and Organization – 2018 - 2019

Principal: Mrs. T. Bush

Vice Principal: Mr. J. Robertson

Teaching Staff:

Mrs. K. Bowlin
Ms. A. Cooke
Mrs. L. Dufresne
Ms. S. Duggan
Mrs. A. Favreau
Mrs. A. Fraser
Ms. T. Gate
Ms. S. Goodridge
Ms. L. Gosselin
Ms. B. Greene
Mrs. S. Hicks
Mrs. G. Long
Mrs. M. Lundin
Mrs. P. Parmeter-Shier
Mr. J. Ralko
Mrs. R. Shouldice
Mrs. J. Sparkman
Ms. E. Tavares
Mr. J. Walters
Mrs. J. Wolke

Support Staff

Secretaries:

Finance/Staff Secretary – Ms. J. Keller
Attendance Secretary- Mrs. D. Turcotte

Custodians:

Head Custodian - Mr. N. Michaluk
Mrs. M. Raic
Mr. C. Manson

Librarian:

Ms. S. DeGagne

Education Assistants:

Mrs. N. Boucher
Mrs. I. Capilli
Mrs. A. Cavanagh
Miss K. Coombes (Wauzhushk Onigum)
Miss J. Fafard
Mrs. A. Harasemchuk
Mrs. T. Hendrickson
Mrs. M. Hertz
Mr. T. Kewaquom (Dalles)
Mrs. T. Kuka
Mr. I. MacGillivray
Mrs. K. MacNeil
Mrs. M. McKay
Ms. D. Novak
Mrs. T. Pencoff
Mrs. M. Phillipow
Miss M. Shodin
Mrs. G. Skead (Bimose)
Mrs. S. Skead
Mrs. K. Spendlow
Ms. N. Stahls
Mrs. A. Zroback

Early Childhood Educators:

Mrs. J. Cameron

Lunch Hour Supervisors:

Mrs. Chevalier
Mrs. Comeau
Mrs. Moorey
Mrs. Peacock
Mrs. Ponton
Mrs. Ralko
Ms. Schram
Mrs. Sutherland

Our Mission Statement

We are a Catholic School Community that walks in a path with Christ, in faith, with friends, and to our future.

Principal's Message

Welcome to Pope John Paul II School for the 2018-2019 school year. The new school year brings such energy and excitement as it is a fresh start with new grades, new learning and new friendships to be made. I feel truly blessed to be able to be a part of the school's vibrant community. The staff at Pope John Paul II School are committed to providing our students with a safe and inclusive learning environment that is based on relationships. This allows us to support each child to their full potential in academics, spirituality, and well-being. We believe that each of our PJPII Cardinals are leaders who bring their own talents and gifts to share with our community.

Families are important partners in their child's school life along with our church and community. Together, we can work to nurture and teach our children to become caring, responsible, lifelong learners. Please feel welcome to join us for any of our weekly Monday morning assemblies, celebrations and school events this year.

Yours in Catholic Education,
Mrs. T. Bush

Catholic Education Week 2019: *Living as Joyful Disciples*

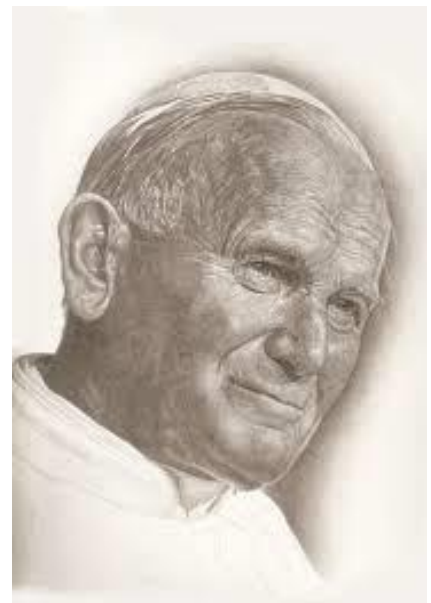
Pope John Paul II - A Great and Holy Man

Pope John Paul II was the 265th Pope. The Pope is the man who leads the Catholic Church. Our first Pope was the apostle Peter. Jesus gave Peter the "keys to the kingdom," which means Jesus put Peter in charge of his Church. This authority is passed on from one Pope to the next. It is a big job and an important one. Pope John Paul II was our Pope for 26 years and was great and holy man.

The beatification of Blessed John Paul II was on the Feast of Divine Mercy, May 1, 2011, and he was canonized, made a Saint, on April 27th, 2014 by Pope Francis.

God wants you to do the same things as Saint John Paul II: learn as much as you can, pray often, and be good to others. Then you too will be ready for whatever God wants you to do when you are grown, and you will be a good and loving person just like Pope John Paul II.

We will celebrate the Feast Day for Saint John Paul II on October 23rd, the day he became Pope in 1978.



GENERAL INFORMATION

START OF DAY

Supervision of students begins at 8:10 a.m. when busses arrive. Students walking or being dropped off should not arrive at school prior to 8:10 a.m. Students remain outside until the bell at 8:50 a.m.

ATTENDANCE

Promptness and regular attendance is expected of our students. We hope that by instilling such habits early in life, punctuality and dependability will become lifelong traits.

SAFE ARRIVAL PROGRAM

If your child is going to be late or absent, please notify the office by 9:00 a.m. by calling 807-467-8910 press 1. If we are not informed, we will endeavor to contact you through our computerized phone home system, School Messenger to confirm the absence, as we are concerned about each child's safety.

MID-DAY ABSENCES

Students arriving late must report to the office before going to their classes.

If students must leave during school hours (doctor, dentist, etc.), please write this information in your child's agenda for the homeroom teacher. When picking up your child at school, please report to the office and your child will be called to the office. If someone else is picking up your child, it is imperative that you notify the office in advance so that these arrangements can be confirmed to ensure your child's safety.

STUDENT DROP-OFF / PICK-UP

Students should be dropped off or picked up from the rear of the school. They can then safely enter/leave the school grounds by the playground entrance or by the main entrance sidewalk.

For the safety of students arriving at or leaving the school, students may not be dropped-off or picked-up from the Staff Parking Lot or Bus Turn-Around Areas, as these are high traffic regions with much vehicular movement.

SCHOOL BUS TRANSPORTATION

To arrange bussing transportation for your children, please call the Northwestern Ontario Student Services Consortium at 1-866-860-7770 Ext. 1, or email them at bussing@nwobus.ca. Their staff will be happy to make all arrangements and answer any questions you may have. *Eligibility: Transportation is provide for:*

Kindergarten students residing more than 500 m from the school

Gr. 1 to 3 students residing more than 1.0 km from the school.

Gr. 4 to 6 students residing more than 1.6 km (one mile) from the school.

BUS PICK-UP AND DROP-OFF

Students for whom transportation is provided will have one designated pick-up point and one designated drop-off point. These two points need not be the same, however, they must remain constant throughout the school year. Transportation for birthday parties or for visiting friends cannot be provided. Both points must be within established routes for the school attended.

BUS BEHAVIOUR

The Kenora Catholic District School Board considers the safety of students to be of primary importance and will take all reasonable precautions to ensure transportation is provided in a safe manner. **For reasons of safety and allergies, students are not permitted to eat on buses.**

If a student misbehaves on the bus, the driver will notify the principal. Consequences for bus behaviour incidents include receiving a reprimand, a written warning, and suspension of bus privileges.

MEDICATION

An official school medication authorization form must accompany prescription drugs along with instructions from the doctor. Medications will be kept in the school office and dispensed under the supervision of the principal. School personnel will not provide students with any medication.

ILLNESS

If your child is ill, please keep him/her at home to recover. Too often illness is brought to school and spread to others in our school community. When your children are well enough to resume all regular school activities, they may return to school. Students will not be permitted to stay in at recess due to illness.

PEANUT/NUT AWARE ENVIRONMENT

Pope John Paul II School is a Peanut and Nut Aware environment. Several students and staff in our school have life-threatening allergies to peanut/nut products, including the products which according to their label may contain traces of peanuts or peanut oil. **Please do not send any nuts or nut products to school.** Please plan and pack your child's lunch and snacks to help provide a healthy and safe environment for all students.

GUM, SODA and SUGARED DRINKS

Please do not send any sugar drinks or sport drinks to school with your child, as they are not permitted during class time or at recess. We will send unopened sugared drinks home and provide the student with water or juice. Gum is not allowed at school.

FAITH GROWTH AND PARTICIPATION

Religious instruction is integrated throughout all aspects of your child's educational experience. All children must take part in religious instructions and celebrations and may not be excused from participation. Parents are welcome to join our prayer services with their children.

Children at the Grade 2 level, with the help of parents, priests and teachers are prepared to receive the Sacraments of Reconciliation and Holy Eucharist. Students in Grade 6 receive sacramental preparation for the Sacrament of Confirmation. Periodically, the teacher will send home information about the religion program being used with ideas/suggestions for home participation. We encourage your active participation in your child's faith growth - a journey of Church, School and Home.

CURRICULUM and INSTRUCTION

Pope John Paul II School provides instruction in all of the core subjects as outlined by the Ministry of Education for The Kindergarten Program and The Ontario Curriculum Grades 1-8, including Language, Mathematics, Science and Technology, Social Studies, Core French, The Arts, and Health and Physical Education.

As well, many other valuable subjects and programs are offered. Religious Education is taught daily. Students receive regular instruction in other courses such as Family Life Education, Outdoor Education, Northern Studies and Swimming.

HOMEWORK

Any homework that is brought home by students is:

- work that should have been completed during regular class time,
- needed practice, or
- a long term project.

Please read with your child every day if possible.

REPORT CARDS

Evaluations are based on a combination of daily work assignments and activities, tests, and anecdotal observations. Marks are based on levels which reflect the standards set out by the Ministry of Education. The Provincial Early Progress will be sent home on November 14, 2018. Provincial Report Cards are sent home on February 12, 2019 and June 28, 2019. We encourage parents/guardians to discuss report cards and other assessments with their child and teacher throughout the school year. If you have any questions or concerns, please contact the school office to arrange a teacher/parent interview at 467-8910.

LIBRARY

Each class visits the library weekly. Children are encouraged to take out books at that time. Each child should have a backpack or plastic bag in which to carry library books home. The Library is available at other times during the day for class research activities.

We encourage daily home reading with children. To encourage your child to read, limit the time for television and set aside some time for family reading. Children enjoy when others read aloud to them.

DRESS CODE

Students are expected to dress in an appropriate manner. Parents can help by ensuring their students come to school dressed appropriately.

Students should not wear clothing with logos or slogans not conducive to the moral tone of a Catholic School (i.e. promoting tobacco, alcohol, drugs, violence or displaying inappropriate language). "Short-shorts", halter-style necklines, strapless shirts, off-the-shoulder necklines, crop tops, mini-skirts, spaghetti strap tops, cut-offs, pajama pants, and jeans with holes in them are not appropriate for school. Suitable summer dress for school includes blouses, t-shirts and shorts.

Headgear (i.e. hats, bandanas) of any type is not allowed to be worn anywhere in the school building.

Children wearing inappropriate clothing will be expected to change. Parents may be contacted to make arrangements to bring appropriate clothing.

There are several occasions (prayer services, masses, guest speakers) throughout the year when we have dress-up days. On those days students are asked to dress in a special way.

Children must have a pair of shoes to be used for indoor wear only throughout the year.

PHYSICAL EDUCATION CLASSES

Students will need shoes for Physical Education classes. These shoes must be appropriate for running, such as runners or joggers. For these purposes, sandals, flip flops and crocs are not acceptable. These may be the regular indoor shoes of the students.

At various times through the year, Physical Education classes will be held outdoors. Students will need to dress appropriately for the weather conditions and wear appropriate outdoor footwear. Teachers will let students know if special clothing or footwear is required.

LOST AND FOUND

Any items that are found at school will be placed in the "Lost and Found" bin at the main entrance. Please ensure that all of your children's belongings are clearly labeled and discourage them from bringing any valuable possessions to school. We encourage regular checking of the "lost and found" bin at the main entrance to the school by you and your child. As the bin fills, contents are sorted and put on display. Items not claimed will be donated.

BICYCLE SAFETY

For the safety of pupils riding bicycles to school, students must obey the Rules of the Road, wear a helmet, and have a bicycle in good working condition. Bicycles ridden to school must be placed in the rack and left there until dismissal. At no time are bicycles to be ridden across the parking lot or in the schoolyard. Students must walk their bicycles when moving them to or from the bicycle racks. Pupils should show respect for other students' bikes and not play around the bicycle area at any time. Students abusing their bicycle privilege may be in jeopardy of losing it. Bikes should be locked at all times.

CATHOLIC SCHOOL and PARENT COUNCIL

We look forward to the 2018-2019 school year and the active participation of more parent representatives in the fall elections. Active participation ensures that we continue to provide opportunities for parents to be involved in their child's education, be a voice for Catholic Education, and foster good relations among parents, staff and the community.

PUBLIC HEALTH NURSE

Public Health Nurses visit the school to conduct the immunization program. As well, the N.W. Health Unit supports our school community in case of out-breaks of communicable diseases and as a resource to the staff and to the students who may have questions about healthy lifestyles or other health related issues.

PLAYGROUND BEHAVIOUR

Students are not allowed to leave the playground area except to go on supervised class or school excursions. Fences border the entire playground area. The main entrance sidewalk defines the southern boundary of the playground. The wooded area behind the school is out-of-bounds.

Children are to remain outside before school in the morning and during recesses unless given permission to enter the school.

During inclement weather of -27 C or below (including the wind chill as determined by the Weather Network) or when raining, children will remain indoors. Students will be outside when it drizzles or mists, so please ensure children have raincoats and appropriate footwear.

Behaviour on the playground:

- respect other's property
- respect people's feelings
- be polite at all times
- share with others
- play safe

PARENTAL CUSTODY

Please ensure all relevant Court documents are filed in the office.

PARENT / TEACHER COMMUNICATION

Regular parent/teacher communication regarding student progress is strongly encouraged. If concerns are identified at an early stage, they are easier to address and resolve. Opportunities are provided on a number of occasions for parents to meet with teachers and to view their child's work, including Open House, Catholic Education Week, and Parent/Teacher conferences.

You are encouraged to contact your children's teachers with any concerns or questions regarding their education. Please call the office to make arrangements. This will provide an opportunity to address any concerns or to arrange a personal interview.

VISITOR PARKING

To alleviate congestion and prevent accidents, please do not park in the assigned parking spots in the Staff Parking Lot. All visitors to the school should park in the spaces in front of the Catholic Education Centre or in the Catholic Campus parking lot to the rear of the school or on the street.

Pope John Paul II School 2018-2019 Special Events

Event	Date
School Year Opening Mass	TBA
Open House	Tuesday, September 18
Catholic School Council Meeting	Tuesday, September 25
Gr. 6 Soccer Jamboree	TBA
Terry Fox Run	Thursday, September 27
Regional Cross Country Meet	TBA
Thanksgiving Prayer Service	Friday, October 5
Picture Day	Wednesday, October 10
Fall Feast	TBA
School Patron Feast Liturgy	Tuesday, October 23
Catholic School Council Meeting	Tuesday, October 30
Remembrance Day Service	Friday, November 9
Progress Reports go home	Wednesday, November 14
Picture Retakes	Tuesday, November 13
Parent/Teacher Interviews	TBA
Catholic School Council	Tuesday, November 27
Floor Hockey Tournament for Grades 4 - 6	TBA
Advent Prayer Service	Monday, December 3
Advent Penitential Prayer Service with Sacrament of Reconciliation	Wednesday, December 12
Advent / Christmas Prayer Celebration	Thursday, December 20
Knights of Columbus Free Throw	TBA
Winter Pow Wow	TBA
Family Literacy Week	January 28 – Feb. 1
Catholic School Council Meeting	Tuesday, January 29
Report Cards	Tuesday, February 12
Festival du Voyageur Trip (Gr. 5)	TBA
Catholic School Council Meeting	Tuesday, February 26
Ash Wednesday Prayer Service	Wednesday, March 6
March Break	March 11 - 15
Lenten Penitential Prayer Service with Sacrament of Reconciliation	Tuesday, March 19
Catholic School Council Meeting	Tuesday, March 26
Holy Thursday Prayer Service	Thursday, April 18
Easter Celebration Prayer Service	Thursday, April 24
Catholic School Council Meeting	Tuesday, April 30
Catholic Education Week	May 6 - 10
Catholic Education Week Liturgy	Friday, May 10
School and Regional Speech Presentation	TBA
Spring Feast	TBA
Marian Prayer Celebration	Wednesday, May 22
Bike Rodeo	TBA
Jump Rope for Heart	TBA
EQAO Assessments - Grade 3 and 6	May 21 – June 3
Catholic School Council Meeting	Tuesday, May 28
Year-End Mass	Wednesday, June 5
Grade 6 Outdoor Education Trip	TBA
School and Regional Track and Field Competitions	TBA
Year-End Celebration	Thursday, June 27
Grade 6 Graduation and Prayer Service	Wednesday, June 26
Report Cards – Last Day of the School Year	Friday, June 28